

Daily Scrum Meeting Minutes

Attendees: Juan Azcuna, Aiyanna Ferguson, Ivan Ortiz, Jose Varela

Team Leader: Juan Azcuna

Start time: 9:30 PM [09/04/2024]

End time: 10:00 PM [09/04/2024]

< Enter Team Member 1's Name>: Juan Azcuna:

- How many hours did I work since the last meeting?
 - 1
- What was done since the last scrum meeting?
 - Created a discord server and invited the team waiting for future setting after project roles are decided
- What is planned to be done until the next scrum meeting?
 - My plan is to start working on User Story 2
- What are the hurdles?
 - Some of our teammates are not on the group chat. I'm worried they could get behind or feel frustrated after we start discussing the ideas. I have a hurdle about not having a set schedule for all the weekly meetings.

< Enter Team Member 2's Name>: Aiyanna Ferguson:

- How many hours did I work since the last meeting?
 - 1
- What was done since the last scrum meeting?
 - Pinpointed areas of research assigned in the sprint planning meeting, discussed an element of research with the team, and caught up on the progress of team members.
- What is planned to be done until the next scrum meeting?

- Gather research to aid in the development of the project and organize the information in a general file to share it with my teammates.
- What are the hurdles?
 - My work schedule possibly conflicting with the completion of user tasks. I aim to prioritize these areas during my free time so that it won't greatly impact our progress as a team.

<Enter Team Member 3's Name>: Ivan Ortiz

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Set up roles for everyone in the newly formed capstone group, assign everyone their tasks for the next two weeks
- What is planned to be done until the next scrum meeting?
 - User Story 4
- What are the hurdles?
 - That its the second week and we have just begun on short notice because of how quickly this group was formed

<Enter Team Member 4's Name>: Jose Varela

- How many hours did I work since the last meeting?
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- What was done since the last scrum meeting?
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- What is planned to be done until the next scrum meeting?
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- What are the hurdles?
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